

Production Team

As Production Team, these roles and responsibilities entail the day-to-day operations of the manufacturing plant, compliance with safety and quality standards, and driving continuous improvement in operational performance. Reporting directly to the Production Lead, the Production team plays a critical role in achieving production targets, maintaining efficiency, and fostering a culture of excellence within the production department. The company's core values: **Customer First**, **Strive for Excellence**, **Results Oriented**, and **Authentic/Genuine** are the core of our employees.

Safety is the first responsibility of every employee, operating equipment properly and using the appropriate PPE and tools.

Quality & Delivery are the second responsibility of every employee. All customers' parts need to be treated with the utmost care to prevent damage. Parts should be clean, protected, and within spec on all tolerances. Follow production schedules and expedited priorities to complete all jobs by or before due dates.

Policy & Procedures will be followed according to the Harwood Handbook and published documentation to govern the work environment, and production process.

Production completion as assigned in order of priority. Follow job instructions and cross train in other areas for future development. Proactive employee skill development and cross-training initiatives to enhance flexibility and resilience within the production team.

Coordinate with other departments, such as maintenance, quality control, and logistics, to optimize production processes and resolve operational issues. Foster a positive work environment conducive to teamwork, collaboration, and employee engagement, promoting a culture of continuous improvement and accountability.

Communication between the production team and other departments, conveying information, priorities, and concerns to ensure alignment and coordination of activities. Monitor production progress, identify bottlenecks or deviations from the plan, and implement corrective actions to minimize disruptions and meet on time deliveries.

Continuous Improvement Initiatives in identifying opportunities for efficiency gains, waste reduction, and cost savings, and support the implementation of improvement ideas.

Cleaning is important for safety and efficiency. Maintain equipment to extend life, prevent breakdowns or fires. Organize tools and store properly to increase efficiency and eliminate hazards.

About Us

Since 1965, Harwood Rubber Products has manufactured top-quality industrial rubber rollers, commercial printing rollers, and custom molded rubber products. We offer rubber roller recover services, regrind services, repair of worn bearing seats surfaces, and full replacement rollers. Our 60 years of experience in the industry ensures reliable performance in every rubber roller application.

Name: _____

Date: _____

Signature: _____

Contact Us

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